

MADISON COUNTY BOARD OF SUPERVISORS MEETING

Date: 9:00AM — Tuesday, January 4th, 2022

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #1 — January 4th

At the Organizational Meeting of the Board of Supervisors on Tuesday, January 4th, at 9:00AM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chair
Carty Yowell, Vice-Chair
Charlotte Hoffman, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Sean Gregg, County Attorney
Alan Berry, Deputy Clerk

ABSENT:

CALL TO ORDER / DETERMINE PRESENCE OF A QUORUM

Sean Gregg, the County Attorney, serving as the Parliamentarian, called the 2022 Organizational Meeting to order. A quorum was established.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

DESCRIPTION OF MEETING & ELECTION PROCEDURES

The Parliamentarian provided a brief overview of the meeting and the election procedures that will be utilized for today's session. Once a Chairman has been selected, this individual will complete the remaining agenda items for today's meeting as noted.

ELECTION OF THE CHAIRMAN

The Parliamentarian opened the floor for nominations for the office of Chairman of the Madison County Board of Supervisors.

Supervisor Hoffman made a motion to nominate R. Clay Jackson as the Chairman.

With no further nominations being brought forth, the floor was closed to nominations of the Chairman.

The Parliamentarian called for a vote on the nomination of Clay Jackson as Chairman to the Board of Supervisors. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

ELECTION OF THE VICE-CHAIRMAN

Chairman Jackson opened the floor for nominations for the office of Vice-Chairman of the Madison County Board of Supervisors.

Supervisor Hoffman made a motion to nominate Carty Yowell as the Vice-Chairman.

With no further nominations being brought forth, the floor was closed to nominations of the Vice-Chairman by motion of Supervisor Hoffman.

Chairman Jackson called for a vote on the nomination of Carty Yowell as Vice-Chairman to the Board of Supervisors. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

ADOPTION OF AN AGENDA

Chairman Jackson advised of the following changes to today's agenda:

DECLARATION OF A LOCAL EMERGENCY - RATIFICATION

Supervisor Yowell made a motion to approve the agenda as amended, seconded by Supervisor Hoffman. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor to public comment. With no public comment being brought forth, the public comment opportunity was closed.

CONSIDERATION OF AN ORGANIZATIONAL RESOLUTION FOR CALENDAR YEAR 2022

Supervisor Hoffman made a motion to approve Resolution 2022-1, seconded by Supervisor Yowell. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

DECLARATION OF A LOCAL EMERGENCY - RATIFICATION

Chairman Jackson advised that, in addition to the Declaration of a Local Emergency, there would be a warming shelter open by noon today and that a call would be sent out through the County's Hyper-Reach service.

The County Administrator informed the Chairman that an alert would also be posted on various Facebook pages for the County and that the alert would also be posted on the County's website.

Supervisor Yowell asked the County Administrator if the Local Emergency would last until they vote to rescind it.

The County Administrator replied that he would need to get clarification on Supervisor Yowell's question, but believed that the Board would need to come back on a later date with a sunset provision in place.

Chairman Jackson asked if they could run the Local Emergency through next Monday.

Chuck Jackson recommended that the Board run it through next Tuesday when the Board will be meeting again.

Supervisor Yowell made a motion to ratify the Declaration of a Local Emergency through January 11th, 2022, seconded by Supervisor Hoffman. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

COMMITTEE, LIAISON, AND OTHER APPOINTMENTS

A detailed list of appointments for all Boards/Commissions/Authorities was presented for review and consideration.

The following changes were requested:

COMMITTEE	REMOVE	ADD
CPMT	Charlotte Hoffman	Dustin Dawson
Toppings Fund	Meghan Ingram	Dustin Dawson
Blue Ridge Committee	Kevin McGhee	Clay Jackson
Central Virginia Regional Jail	Kevin McGhee	Charlotte Hoffman
Piedmont Workforce Development	Amber Foster	James Jewett
Rappahannock Juvenile Detention	To Be Advertised	
RRCSB	Amber Foster	Dustin Dawson
RRRC	Charlotte Hoffman	Clay Jackson
Skyline CAP	Kevin McGhee	James Jewett
TJACJB	Kevin McGhee	James Jewett
TJEMS Council		Dustin Dawson (Alt.)
Dep. Director of Em. Management		Jonathon Weakley
Coordinator of Em. Management	John Sherer	Gavin Helme
Fire Dept. Liaison	Amber Foster	Charlotte Hoffman
Library Board Liaison	Charlotte Hoffman	James Jewett
CVED		Jonathon Weakley

Chairman Jackson requested that the interview process for applicants to the Planning Commission begin. The Board agreed to hold a closed session meeting during their first regular meeting of January at 5:15PM to conduct the interviews.

Supervisor Hoffman made a motion to re-appoint newly added members and all terms that have expired, seconded by Supervisor Yowell. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

CORRESPONDENCE

Supervisor Yowell informed the Board that, this past Thursday, that he learned that the Free Clinic is the only COVID testing site in Madison County currently. In the time he was there, he heard multiple positive tests and praised the Free Clinic staff for an exemplary job. Stated that he would like to hear from Gavin regarding the virus in the County.

The County Administrator informed Supervisor Yowell that Gavin Helme would report back to the Board at their next regular meeting.

Supervisor Yowell also informed the Board that the Free Clinic now has an EKG and a blood testing device.

PUBLIC COMMENT

Chairman Jackson opened the floor to public comment. With no public comment being brought forth, the public comment opportunity was closed.

CLOSED SESSION

ADJOURN

With there being no further business to conduct, Supervisor Hoffman made a motion to adjourn, seconded by Supervisor Yowell. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

RESOLUTION #2022-1

A RESOLUTION TO ADOPT AND EFFECT AN ORGANIZATIONAL PLAN FOR THE MADISON COUNTY BOARD OF SUPERVISORS FOR THE JANUARY 1, 2022 – DECEMBER 31, 2022 CALENDAR YEAR

WHEREAS, various provisions of Code of Virginia and Madison County ordinances and policies as well as tradition indicate that the Madison County Board of Supervisors should take certain actions following the election and/or during its first meeting every calendar year,

NOW, THEREFORE, BE IT RESOLVED by the Madison County Board of Supervisors that the following organizational plan shall apply for the January 1, 2022 – December 31, 2022 calendar year:

- I. Bylaws**
The Madison County Board of Supervisors Bylaws and Rules of Procedure for 2022 are hereby adopted by reference.
- II. Code of Ethics**
The Madison County Board of Supervisors Code of Ethics for 2022 is hereby adopted by reference.
- III. Freedom of Information Act Policy**
The document titled The Rights of Requesters and the Responsibilities of Madison County under the Virginia Freedom of Information Act is hereby adopted as the Madison County Freedom of Information Act policy.
- IV. Personnel Policy**
The document entitled Madison County, Virginia Personnel Policies, originally effective on March 10, 2020 and revised on May 12, 2020 and August 11, 2020, is hereby adopted.
- V. Purchasing and Disposal Policy**
The Purchasing and Disposal Policy, originally effective on December 11, 2007 (and including the addition of the Surplus Asset Policy adopted on September 25, 2018, incorporation of the Policy on Credit Card Use, Meals, Mobile Telephones, Travel and Conferences affirmed on January 2, 2019, and updated per the Sec. 2-24. of the County Code is hereby adopted as the Purchasing and Disposal Policy.

BE IT FURTHER RESOLVED that it is the intent of the Madison County Board of Supervisors that each of the elements above is to be in effect until replaced, amended or repealed.

The Resolution was adopted by the Madison County Board of Supervisors on January 4th, 2022.